



CASE Conference

13 – 15 October 2005

****All rates are subject to availability and exclude special events.
Some restrictions may apply****

Hotel Reservation Form

ROYCE HOTEL

379 St Kilda Road, Melbourne 3004

EMAIL: reservations@roycehotels.com.au

PH +61 (03) 9677 9900 FAX +61 (03) 9677 9922

Name: _____
(Surname/Family Name) (Christian/First Name) (Title)

Contact Address: _____
(Street Name) (Suburb/Town)

(Postcode) (Country)

Contact Phone: _____ Contact Fax: _____

E-mail Address: _____

Arrival Date: _____ Departure Date: _____

Nights Required: _____ Number of Adults: _____

Please tick your preferred room rate: (rates are per room per night [Room Only] for two people and accommodation is subject to availability. Rates are quoted in Australian Dollars - GST Inclusive)

- \$169.00 Deluxe Room
- \$189.00 Deluxe Spa
- \$249.00 Mezzanine Room
- \$269.00 Executive Spa

Special Requests:

- Smoking Room
- NON-Smoking Room
- Twin beds required
- Queen bed required

All reservation **MUST** be guaranteed.

Please advise your credit card details for one night's accommodation to be charged as a deposit.

Card Type: VC MC BC AMEX DINERS

Card Number: _____ / _____ / _____ / _____ Expiry Date _____

Card Holders Signature: _____

If you prefer to send your deposit by cheque, please make the cheque payable to *Royce Hotel* in Australian dollars, and send it to the above address. If your company is to pick up your charges, please include a copy of the charge back authority.

A seven (7) day cancellation policy will apply. Any cancellations received in writing seven (7) days prior to arrival will have their deposit refunded in full. Cancellations received less than Seven (7) days prior to arrival will forfeit their deposit.

Would you like a reservation confirmation sent, faxed or e-mailed to you? (Using the details that you have provided above)

YES / NO

MAIL / FAX / E-MAIL

If the confirmation is to be sent/faxed/e-mailed to somewhere else, please fill in the appropriate details:

**** Any reservations not received by October 1st, 2005 are guaranteed neither rate nor availability ****