

Melbourne University Student Union offers a range of services and facilities to make your conference more convenient for you and your members. Located in Union House and other sites around the campus, the following are available to all visitors to the University of Melbourne. Union House is open from 7.30am to 11.30pm weekdays; 12 noon to 11.30pm Saturdays and 11am to 4.30pm Sundays (opening hours vary during semester breaks). For further information, consult the Student Union web site: www.union.unimelb.edu.au

Baby changing/feeding facilities: located in the parenting room on the ground floor of Union House.

Box Office: Call the Box Office to find out what's on and to make bookings for theatre shows. Tickets can be purchased at the Box Office (Information Centre counter) during normal hours. The Box Office opens one hour before a show. Ph 8344 7447

Bullwinkles: Bullwinkles offers stationery, technical and art supplies at unbelievably cheap prices. Staff offer friendly service and advice. Location: Rocky's & Bullwinkles, 1st Floor, Frank Tate Building. Hours: Semester 8.30–5.30pm, Monday – Thursday, 8.30–5pm Friday, semester break 9–4pm, Monday – Friday. Ph 8344 8569

Blue Zone Cafe: Great food made on the premises - try the pastas, salads, soup bar, Texas style muffins, homemade cakes and healthy salads. Location: North Court. Hours: 7am–9pm, Monday – Friday, 10.30am–6pm (or thereabouts) on weekends. Ph 9347 3555

Campus Pharmacy: Prescriptions, MET tickets, phone cards, passport photos, agents for Clarins, Revlon & Lancome cosmetics, French perfumes, Medibank payments and same day photo processing. Contact lens care products at discount prices. Location: Ground Floor, Union House. Hours: 8.30–5.30pm, Monday – Friday. Ph 9347 6531

Courtyard Kiosk: Sandwiches, rolls, coffee, tea, cold drinks, hot dishes, pies, pasties, cakes, fruit salad, ice creams and soups. Location: under the Laby Theatre, by the Physics Building, (next to Old Pathology and Fine Arts). Hours: semester 8.30–2.30pm, Monday-Friday, semester break closed.

Cyberpit: When you need a break, the Cyber Pit has pin ball machines, video games and pool tables. Located in the basement of Union House Opening hours: whenever Union House is open. Change is available from the Cloak Room in the basement.

Dough: Made to order sandwiches, rolls, bagels and focaccia with fresh fillings from the deli available throughout the day. Hot Dogs and a variety of gourmet pies as well as snacks, fruit, chocolate and health bars to enjoy with a coffee, soft drinks or fruit juice also waiting to tempt you. Easy to spot ground floor location. Hours: Semester 8.00am – 4.30pm, Monday to Friday, semester break 8.30am – 3.00pm Phone: 8344 6981

Donut King: 8–5:30pm, Mon–Fri, serving donuts, ice creams and drinks.

Eastern Kitchen: 9–6pm, Mon–Fri, eastern cuisine and drinks.

Express Kebabs: 9am–5:30pm, kebabs, souvlaki, drinks.

Food Co-op: Sells both lunch foods (pies, salad rolls, fruit juices and cakes) and all bulk products (rice, beans, shampoo, spice, and nuts). All products are vegan or vegetarian and are chosen with their nutritional properties, their delicious taste and smell, environmental impact and social connections in mind. Location: 1st Floor (across from the Women's Room), Union House. Hours: Semester 10–4.30pm, Monday – Friday, semester break 11–4pm. Ph 9347 8716

Foodway Express:, a mini supermarket with everything from tinned foods to chocolates, drinks to fruits/vegetables/meat. Open 8am–9pm Monday–Friday.

Frank's Cafe: Hot spuds, souvlakia, pizzas - call in for a famous pizza slice. Now delivering on campus and in the surrounding areas. Location: Union House, south east corner. Hours: Semester 7–10pm, Monday – Friday, semester break 8–4.30pm. Ph 9349 4416

Functions & Conference Service: No event is too big or too small. Catering for morning and afternoon teas, picnics and gourmet breakfasts as well as buffet luncheons, cocktail receptions and intimate fine dining. Allow us to help organise your conference or tradeshow. Our venues can accommodate up to 800 people. Alternatively, our staff can bring it all to you. Phone: 8344 6978

George Paton Gallery: A visual art space with occasional performance art pieces. The focus of the space is towards students; as artists, curators and audience. Look out for gallery programs in Union House. Location: 2nd Floor (east end), Union House Hours: Semester 11–5pm, Monday – Friday. Ph 8344 5418

Griffins: Croissants, cappuccinos, teas, milkshakes, hot dogs, chips, sandwiches, focaccias and hot meals. Eat in or take away. Location: Ground Floor, Alice Hoy Building. Hours: 8.30–5pm, Monday – Friday, semester break 8.30–3pm. Ph 8344 8613

Information Centre: Need to be pointed in the right direction to other services? This is the place for information! They have campus maps, small change, lost property, soap powder, fax machine, tool and equipment hire, room and table bookings, theatre tickets, first aid, access to JPs and to notice boards and Helpful, friendly staff are there to answer all your questions. Location: Ground Floor, (opposite the lifts). Hours: Semester 8.30–6pm, Monday – Friday, semester break 9–5pm. Ph 8344 6966 or 8344 5415

Islamic Prayer Room: The room is open for prayer as per the Islamic calendar, or other times as necessary. Location: 1st Floor, Frank Tate Building. Hours: Semester as per prayer times of the Islamic calendar, other times as required. Semester break as advised.

Laundry: Coin-operated washing machines and dryers (last wash in the Laundry is 10pm Mon - Sat and 3pm Sun). Basement, Union House, enter from stairs in front of Food Hall, accessible when building is open.

Mitey Bite: Freshly cut sandwiches, gourmet pies, cakes, fresh juices, drinks, tea & coffee, catering available. Location: Union House south entrance (opposite Bookroom). Hours: Semester 7–5.30pm, Monday – Friday, semester break 7–4.30pm. Ph 9347 4157

Oriental Chef: Stir-fry vegetables, sweet and sour pork or fish, prawn crackers, dim sims, dumplings and other Chinese foods. Take away or sit down. Location: Ground Floor East, Union House. Hours: Semester 9–8pm, Monday – Friday. Ph 9347 8529

Photocopying:

Coin-operated: There is a mixture of copytex and coin-operated photocopiers in Union House. There is a coin-operated machine in the Rowden White Library and also on the fourth floor of Union House. Coin-operated machines can handle both A4 and A3 sizes.

Copytex card copiers: Copytex-operated machines are located on the ground floor of Union House and at Bullwinkle's, first floor, Frank Tate Building, as are card-dispensing machines. Copy cards can also be purchased at the Union Shop

Plush Fish: 7am–11pm daily, sushi, tea, velour decor, jazz, espresso and table service.

Prasad's Curry: 8am–8.30pm, Mon–Fri, Indian food specialty.

Professor's Court Cafe: This is the spot to go to after long hours in the Baillieu. Cappuccinos, gourmet sandwiches, cakes, hot meals, fast food. Plenty of seating. Location: Economics and Commerce Courtyard. Hours: 8.30–6.30pm Monday – Friday, 12–4pm weekends, semester break 8.30–3pm. Ph 8344 8166

Real Food: 9am–7pm, Mon–Fri, pastas, pizza, stir fry, drinks.

Sweet Tooth: Confectionery, dried fruits and nuts, icecream. Location: Ground Floor, Union House, enter from Deakin Court. Hours: 8.30–6pm, Monday – Friday. Ph 9349 4379

Telephones: card and coin operated, are available in the basement of Union House. There is also a telephone in the Student Union Advisory Service on the ground floor that you can use to call internal university numbers, as well as a taxi phone.

The Smart Shop: The Smart Shop has the smart answers to student study needs. Our team can help you with easy-to-use computers, software, printers, paper, ink, audio and video tapes, telephones and answering machines. Best of all the Smart Shop is 100% student-owned. Location: Union House, (front entrance). Hours: 9–5.30pm, Monday – Friday. Ph 9349 2880

The Vegie Patch Deli: Fresh fruit and vegie juices and smoothies, pita pocket sandwiches, gourmet pastries, drinks. Location: Ground Floor, Union House, enter from Deakin Court. Hours: 8–5.30pm, Monday – Friday, semester break 8.30–4.30pm. Ph 9349 2950

Toilets and showers: in Union House, both male and female toilets are in the basement (showers too) with an additional female toilet on the third floor, and another male toilet on the fourth floor.

U Bar: Licensed bar serving the best coffee on campus with a tempting selection of cakes, pastries and continental biscuits. Meals are available throughout the day as well as a range of wood fired pizzas, gourmet bagels, focaccia and snacks. A selection of local and imported beers

and Australian wines are available to sip as you relax on the balcony, or have a game of pool. Location: 1st Floor, Union House. Hours: 8.30am til late, Monday – Friday. Ph 8344 6962

Undercutters: A unisex hairdresser, with fully qualified professional staff for the latest cuts, colouring and styles; plus waxing and eyelash or eyebrow tinting. Location: Ground Floor, Union House (Deakin Court Entrance). Hours: Semester 9–5pm Monday – Thursday, 9–8pm Friday & 12–5pm Saturday. Ph 9347 0560

Uni Catch: 8am–8pm, Mon–Fri, fresh fish, chips, pasta, 100 per cent beef burgers, salads

Union Multi Services: Key cutting, drycleaning, shoe repairs. Location: ground floor, Union House. Hours: 8.45–5.30pm, Monday – Friday. Ph 9349 4390

Union Shop: Sweatshirts, t-shirts, aerobic & swimwear, cigarettes, stationery, greeting cards, lollies, snacks, newspapers and magazines, pantyhose, socks, university clothing, gifts and souvenirs. Location: Ground Floor, Union House. Hours: 8.30–5.45pm, Monday – Friday, semester break 8.30–4.45pm, Monday – Friday. Ph 8344 6983